Whether you’re on-the-go or at your desktop computer, you can easily access your Office 365 from GoDaddy email account. Luckily, you can also view your email with an email client, like Apple® Mail, if that’s more your style.

To access your email through Apple Mail, add an account with the settings outlined below.

This article uses Mac OS X® 10.8.5 Mountain Lion, but previous versions use the same settings.

To Use Apple Mail with Office 365 from GoDaddy

1. Launch Mail.
2. From the Mail menu, select Preferences.
3. Click Create an Account (+ symbol).
4. Complete the following fields, and then click Continue.
   - Full Name — The name to display on your email
   - Email Address — Your email address
   - Password — Your email account password
5. If required, complete the following fields:
   - Account Type — Exchange
   - Description — Optional description of your account
   - Incoming Mail Server — outlook.office365.com
   - User Name — Your full email address
   - Password — Your email account password
6. Select Contacts and Calendars to make both viewable in Apple Mail, and then click Continue.
7. If required, complete the following fields:
   - Description — Optional description of your account
   - Outgoing Mail Server: — smtp.office365.com
   - User Name — Your full email address
   - Password — Your email account password
8. Select Use only this server, and Use Authentication, and then click Continue.

NOTE: Selecting Port 587 with TLS may help if you are having trouble connecting.

That’s it! Now your Office 365 from GoDaddy email is all set up on Apple Mail. So, go on, be the productive all-star you were destined to be.